

Leadership & Management Training Schedule for programmes 1-5

Workshop Title	YORK/LEEDS	WAKEFIELD/BARNSLEY
Programme 1. Strategy & HR Management	30 th September	2 nd October
	31 st October	23 rd October
	14 th November	22 nd November
	12 th December	16 th December
Programme 2. Recruitment & Selection	30 th September	3 rd October
	25 th October	24 th October
	15 th November	25 th November
	11 th December	17 th December
Programme 3. Developing an Effective Performance Review/Appraisal Process	26 th September	26 th September
	21 st October	21 st October
	7 th November	11 th November
	5 th December	12 th December
Programme 4. Implementing Effective Performance Reviews & Appraisals	24 th September	23 rd September
	7 th October	15 th October
	4 th November	11 th November
	3 rd December	9 th December
Programme 5. Managing Poor Performance & Conflict	25 th September	23 rd September
	15 th October	16 th October
	6 th November	15 th November
	4 th December	10 th December

Leadership & Management Training Schedule for programmes 6-9

Workshop Title	YORK/LEEDS	WAKEFIELD/BARNESLEY
Programme 6. Managing Sales & Customer Relations	24 th September	1 st October
	28 th October	24 th October
	12 th November	18 th November
	11 th December	16 th December
Programme 7. Managing Teams Effectively	25 th September	1 st October
	22 nd October	23 rd October
	8 th November	18 th November
	3 rd December	16 th December
Programme 8. Values Based Performance Management	3 rd September	17 th September
	2 nd October	8 th October
	5 th November	12 th November
	3 rd December	4 th December
Programme 9. Developing & Nurturing Culture	2 nd October	10 th October
	1 st November	7 th November
	18 th November	20 th November
	10 th December	16 th December

Leadership & Management Training Schedule for programmes 10-13

Workshop Title	YORK/LEEDS	WAKEFIELD/BARNESLEY
Programme 10. Managing Change & Sustaining Motivation	26 th September	1 st October
	28 th October	6 th November
	13 th November	20 th November
	11 th December	13 th December
Programme 11. Managing Training including Training Needs Analysis	27 th September	3 rd October
	29 th October	5 th November
	19 th November	26 th November
	12 th December	16 th December
Programme 12. Managing Volunteers	24 th September	25 th September
	24 th October	25 th October
	11 th November	12 th November
	10 th December	11 th December
Programme 13. Managing Time & Priorities	25 th September	30 th September
	23 rd October	30 th October
	13 th November	20 th November
	11 th December	16 th December